

File No. IITDh/Academics/M.S/Autumn/Regular.Adm.Drive/2023-24

17<sup>th</sup> July 2023

## Offer Letter

Dear Ms./Mr. \_\_\_\_\_

I am glad to inform you that, based on your performance in the selection process held during July 2023, you have been provisionally selected for admission to the M.S. Programme. IIT Dharwad congratulates you on your success and offers you the seat in the Department of \_\_\_\_\_ in Teaching Assistant Category.

To confirm the admission, you need to download this offer letter from website, to fill up all blanks, to sign & acknowledge the offer and to reply within stipulated schedule by sending a confirmation of acceptance of this offer on the above mentioned emails.

A self-attested copy of all the original documents (academic and category certificates) MUST be attached for verification purpose (with the acceptance/seat confirmation email). It must be noted that you have to join the Institute in person. You also need to take both the doses of Covid 19 vaccination before joining the Institute in person and appropriate certificate in the prescribed format should be submitted at the time of joining the Institute.

### Other terms and conditions:

1. Your admission is **PROVISIONAL** subject to fulfilment of all Academic and Non-academic requirements specified in the Information Brochure and in this Admission offer letter.
2. The Institute reserves the right to withdraw the admission at any stage in case a candidate does not possess the minimum qualification in qualifying degree or do not fulfil any requirement given in brochure/admission offer or gives any false information.
3. As per MoE directives, candidates selected under TA categories cannot accept or hold any appointment paid or otherwise or to receive any emoluments, salary, stipend from any source during the tenure of TA ship. Hence, candidates selected for TA and having employment with or without pay with any organization/ Institution/ Establishment/ Project etc. must leave the job and submit relieving certificate before joining the M.S. Programme (in-person).
4. **If you do not wish to join the programme or you want to cancel/withdraw your admission after paying the requisite fees then you MUST communicate the same by sending emails to the ids provided above, with subject "Cancellation of M.S. admission" by specifying the department as per the schedule given in the fee circular.** Please note that such request will be entertained, ONLY IF, the request is made through the email ID given in the Application form. **In such cases, fee refund will be made as per the Institute's policy (details are on next page). The refund will be sent by NEFT/RTGS in your name (upon providing the bank details) within 6 to 8 weeks from the receipt of such email/request.**
5. To utilize and maintain any motorized vehicle on the campus is strictly prohibited.
6. The acceptance to this offer letter shall also be considered as an undertaking that you will abide by all the rules, regulations & conditions of the Institute, as issued from time to time.
7. Schedule of registration and details for payment of fees is attached with this letter.

All the Best...

Sd/-  
Assistant Registrar (Academics)  
IIT Dharwad

## Fee Refund Rules

### Applicable for cancellation/withdrawal from the Programme

Sl.No	Scenario [For all programmes]	Refundable Amount
1.	Intimation of withdrawal received till <b>5.00 PM on 25<sup>th</sup> July 2023</b>	100% of the amount paid to the institute with a deduction of processing fee Rs.5000/-
2.	Intimation of withdrawal received <b>After 5.00 PM on 25<sup>th</sup> July 2023</b> till <b>5.00 PM on 31<sup>st</sup> July 2023</b>	Refundable Security Deposit of the fee circular Plus 50% of the remaining amount paid to the institute
3.	Intimation of withdrawal received <b>After 5.00 PM on 31<sup>st</sup> July 2023</b>	Only Refundable Security Deposit of the fee circular

#### Note:

1. Obtaining a No Dues Certificate is not applicable for withdrawal before reporting to the institute.
2. This policy is applicable even if the admission was offered after the above-mentioned date in scenario 1 (at serial no.1).